

NAFCC Accreditation Training Record



Educator Name: _____

Workshops

| Date | Title of Training | 2 Hours or Less- 28 Hours Maximum | 2 Hours or Less- Part of a Series | More Than 2 Hours | Taught by Candidate | Continuing Education Units | College Courses | Degree | Presenter Name | # of Hours | Total Hours |
|--------|-------------------|--------------------------------------|--------------------------------------|-------------------|---------------------|-------------------------------|-----------------|--------|----------------|---------------|----------------|
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| Totals | | | | | | | | | Totals | | |

NAFCC Training Core Competency Log: List the date of training and the hours under the most appropriate Core Competency

| Date of Training | Relationships, Interactions, and Guidance | Child Growth and Development | Learning Environments and Curriculum | Health, Safety, and Nutrition | Assessment and Screening | Special Needs and Inclusion | Professional and Business Practices |
|------------------|---|------------------------------|--------------------------------------|-------------------------------|--------------------------|-----------------------------|-------------------------------------|
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| Totals | | | | | | | |

Please follow these instructions to ensure you receive full credit for the training you are submitting.

- 1 Refer to the training requirements.
- 2 List training in date order according to the date training was completed.
- 3 *When listing a training series, list the whole series together in date order, then continue with the rest of your training in date order.
- 4 Include the hours in the appropriate category. Do not submit more than 28 hours of workshops that are 2 hours or less.
- 5 Copies of training certificates, college transcripts (unofficial is acceptable), and degrees must be included with the training record.
- 6 Make sure your training documents have your name and the date of the training.
- 7 Place training certificates and transcripts in the order they are listed on the training record.
- 8 If you are listing an eligible college degree, list the year obtained, the name of the college and state and what it is in.
- 9 Use two lines if you need more space to write the title, but do not write the date or hours twice.
- 10 Complete the Core Competency Log

Sample Training Record

| Date | Title of Training | Workshops | | | | | | | Presenter Name | # of Hours | Total Hours |
|---------------|--|--------------------------------------|--------------------------------------|---------------------------------------|---------------------|-------------------------------|-----------------|--------|----------------|------------|-------------|
| | | 2 Hours or Less- 28 Hours Maximum | 2 Hours or Less- Part of a Series | More Than 2 Hours- Approved Agency | Taught by Candidate | Continuing Education Units | College Courses | Degree | | | |
| 1995 | B.A. ECE Humboldt State Univ., CA | | | | | | | 42 | | 45 | 45 |
| Fall 2017 | Curriculum Development For Early Educators | | | | | | | 45 | Dana Alloway | 45 | 90 |
| 2/7/2017 | Basic Specialized Care part 1* | | 2 | | | | | | Phyllis Linder | 2 | 92 |
| 2/14/2017 | Basic Specialized Care part 2* | | 2 | | | | | | Phyllis Linder | 2 | 94 |
| 2/21/2017 | Basic Specialized Care part 3* | | 2 | | | | | | Phyllis Linder | 2 | 96 |
| 3/10/2017 | My Pyramid | 2 | | | | | | | Elma Clemons | 2 | 98 |
| 4/17/2017 | Taking Lead'ship as Informal Parent Educators | 1.5 | | | | | | | Misty Ward | 1.5 | 99.5 |
| 5/27/2017 | Enhancing Infant/Toddler Programs | | | 6 | | | | | Kim Smith | 6 | 105.5 |
| 6/20/2017 | Building and Maintaining Healthy Relationships | 2 | | | | | | | Sara Shuster | 2 | 107.5 |
| 1/15/2016 | Environments That Inspire | 1.5 | | | | | | | Kathy Martin | 1.5 | 109 |
| 4/30/2016 | Family Child Care Management | | | 11 | | | | | Donnetta Reid | 11 | 120 |
| Totals | | 7 | 6 | 17 | | 0 | 45 | 42 | Totals | 120 | 120 |

*When 2 hour or less workshops are taken in a series that together total more than 2 hours they do not count as part of 28 hour maximum.